

ACTION ITEM MEMO

Port of Tacoma Commission



Item No: 5D
Meeting Date: 4/26/24

DATE: April 18, 2024
TO: Port of Tacoma Commission
FROM: Eric Johnson, Executive Director
Sponsor: Jason Jordan, Director Environmental and Planning
Project Manager: Mindi Kellar, Senior Manager, Water Quality
SUBJECT: Stormwater Infrastructure Comprehensive Plan Inter Local Agreement (ILA)
Date Extension with Pierce County Flood Control Zone District (Master ID # 101636.01)

A. **ACTION REQUESTED**

Request approval for the Executive Director to execute an amended grant agreement ILA with Pierce County Flood Control Zone District (PCFCZD) providing a time extension from March 31, 2024 to March 31, 2025.

Strategic Plan Initiative: EL-3 Complete City of Tacoma Stormwater ILA Update

B. **BACKGROUND**

During Summer 2022, staff applied for a \$125,000 grant from Pierce County and were notified of approval for this grant in December 2022. This grant will support the Port of Tacoma to confirm ownership responsibilities in the Tideflats and prioritize needed infrastructure improvements. It will address predicted climate change and sea level rise while protecting our tenants, infrastructure, and allow the Port to operate efficiently. Updated and correct mapping information regarding asset ownership and maintenance responsibilities will also allow the Port to prioritize spending on needed infrastructure updates over the next 10 years.

Commission approved entering into an agreement with the PCFCZD on August 16, 2023, in support of the Stormwater Infrastructure Comprehensive Plan. The ILA allowed recipients to request an extension for one year. Loss of staff resulted in a one-year delay on implementing the project. Port staff were not able to complete the stormwater plan by the original date of 12/31/23. Port staff submitted an extension request to the PCFCZD board by the due date of December 1, 2023. This request was approved by the PCFCZD during March 2024, but requires amendment to the original ILA to extend the deadline from March 31, 2024 to March 31, 2025.

Staff are currently working with a consultant and expect to meet the deadline of December 31, 2024 to finish the plan.

C. FINANCIAL SUMMARY

Item	Budget Estimate	Expenditure to Date
Parcel Ownership Research	\$30,000	\$5,000
Infrastructure Research, and Analysis	\$210,000	\$50,000
GIS Map Updates	\$30,000	\$5,000
Comprehensive Plan Document	\$35,000	N/A
Other <i>*Includes WA Sales Tax, contingency, permitting and miscellaneous cost*</i>	\$30,000	
Total	\$335,000	\$60,000

D. NEXT STEPS

Request approval for the Executive Director to execute an amended Grant Agreement ILA with Pierce County Flood Control Zone District providing a time extension from March 31, 2024 to March 31, 2025.